



**Hewlett Packard
Enterprise**

RI Medicaid Provider Revalidation

Hewlett Packard Enterprise

March, 2016

PR0094 V1.0 3.1.2016



Agenda

- How to begin
- Access your information
- Verifying your information for revalidation
- Important reminders
- Disclosures
- Signature page

What is Revalidation?

- Revalidation of enrollment in the RI Medicaid Program is mandated by the Centers for Medicare and Medicaid (CMS) provider screening and program integrity rules.
- EOHHS requires revalidation for all active providers.
- Revalidation requires providers to resubmit and recertify the accuracy of enrollment information.
- Revalidation is completed electronically through the new Provider Enrollment Portal, accessed through the Healthcare Portal.
- Providers have 35 days from the date of the revalidation notification letter to complete the process.
- If the process is not completed, providers will be terminated from enrollment in the RI Medicaid program and will be required to re-apply.

Begin Revalidation Process

<https://www.riproviderportal.org>

Do NOT login
with your
User ID.

Click here for
Provider
Enrollment

User Guide

Home Wednesday 09/02/2015 11:47 AM EST

Login

*User ID

[Log In](#)

[Forgot User ID?](#)
[Register Now](#)

[Where do I enter my password?](#)

Protect Your Privacy!
Always log off and close all of your browser windows

Would you like to enroll as a Provider?
[Provider Enrollment](#)

Would you like to enroll as a Trading Partner?
[Click here to Enroll](#)

What can you do in the RI Medicaid Health Care Portal

Through this secure and easy to use internet portal:

- Healthcare providers and Billing Agents can **enroll as a Trading Partner** with RI Medicaid.
- Trading Partners can access eligibility, claim status, file exchange and other Interactive Web Services including the Electronic Health Record (EHR) Incentive Program - **MAPIR** - utilizing their Trading Partner ID as their User ID.

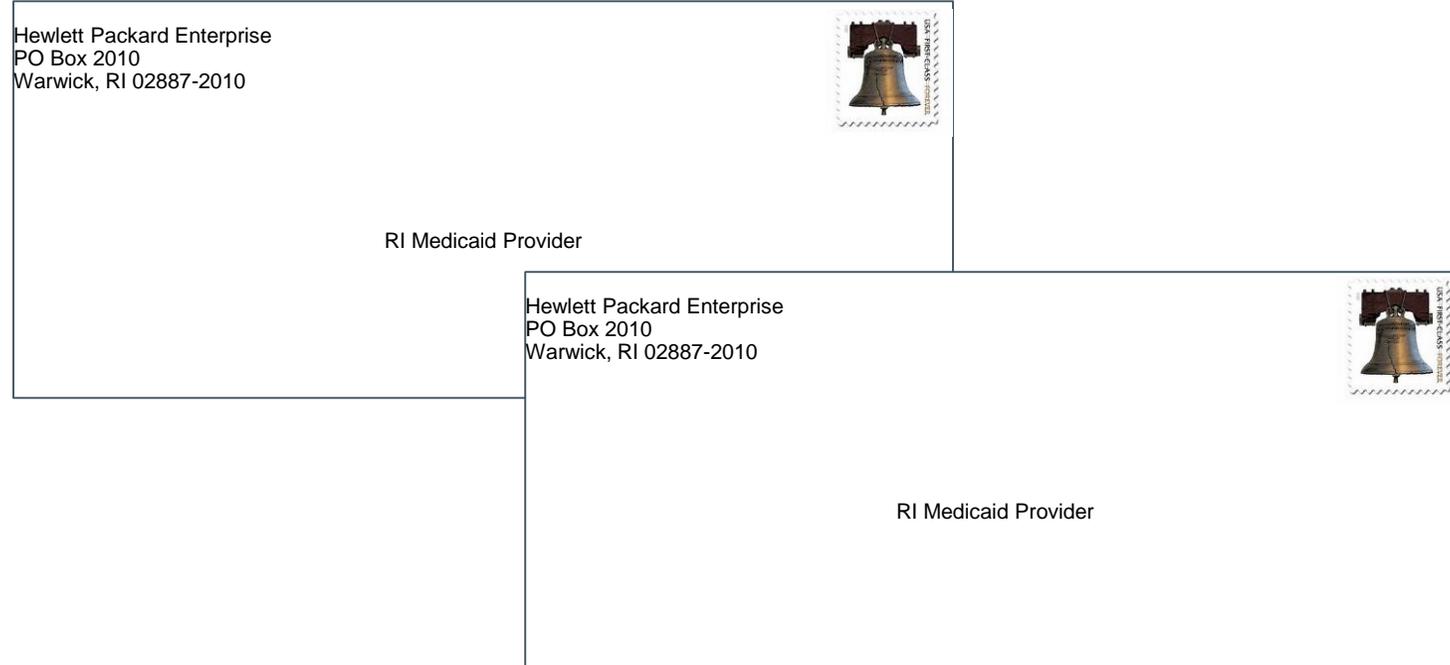


[Provider Enrollment User Guide](#) | [Trading Partner Enrollment User Guide](#) | [Trading Partner Agreement](#)

[Website Requirements](#)
[Rhode Island Medicaid Providers](#)

Notification Letters

Providers who are required to revalidate will receive two letters: one containing a tracking number and one with a password.



Access Your Information

Select
Resume
Enrollment

[Home](#) > Provider Enrollment

Wednesday 09/02/2015 11:46

Provider Enrollment

[Enrollment Application](#)

Initiate a new provider enrollment application.

[Resume Enrollment](#)

Resume an existing enrollment application that has not been submitted.

[Enrollment Status](#)

Check the current status of an enrollment application.

Customer Links

[National Plan & Provider Numeration System](#)

Apply or Verify your National Provider Identifier (NPI).

[Trading Partner Enrollment](#)

Enroll as a Trading Partner in the Healthcare Portal.



Enter your Tracking Number

Provider Enrollment: Resume Enrollment ?

Enter your assigned Tracking Number (including the hyphens), Tax ID and Password in order to resume an existing provider enrollment application. For further questions, please contact Provider enrollment at (401) 784-8100  for local and long distance calls or (800) 964-6211  for in-state toll calls.

* Indicates a required field.

*Tracking Number

*Tax ID

*Password

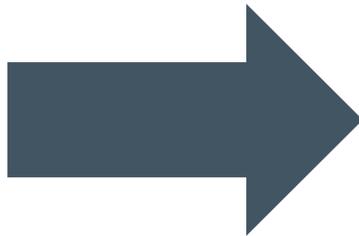
Submit

Cancel

Use the tracking number and password that were sent in two separate letters.
Enter tracking number exactly as typed, **including dashes**.
Then enter Tax ID and Password that was sent to you by mail.
This is **not** your Healthcare Portal password.

Welcome Screen

This screen is the starting point. On each of the following screens, you must verify or complete the required information. You cannot advance to the next screen without completing the current one. You can go back by using the menu on the left.



EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES
Rhode Island Executive Office of Health and Human Services
Medicaid

Contact Us | Login

Home

Home > Provider Enrollment > Enrollment Application

Friday 04/17/2015 04:19 PM EST

Provider Enrollment: Welcome

Welcome	Welcome to the Rhode Island Medical Assistance Online Provider Enrollment Process
Request Information	Your suspended application will be presented within the subsequent pages of the enrollment application. Within each page, the data will be presented for review and updates should be applied as appropriate. You will be prompted to navigate through each page and submit "Continue" regardless of the need for any updates. This will validate the application for accuracy prior to submission.
Specialties	
Provider Identification	You will need the following information to complete your enrollment request:
Addresses	▶ National Provider Identifier
Languages	▶ Address Information including Postal Code + 4
Other Information	▶ Taxonomy Codes
Disclosures	▶ Tax ID - either EIN or SSN
Agreement	▶ License Number
Summary	▶ Completed, including signature, W-9 as an attachment
	▶ Additional Federally Required Disclosures, as an attachment, if applicable
	Please click the "Continue" button to start the enrollment application.
	<input type="button" value="Continue"/> <input type="button" value="Cancel"/>

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Provider Enrollment – Request Information Screen

- Provider Enrollment type, Provider Type and Effective Date will be pre-populated.
- Provider Type should not be changed. Changing the Provider Type requires a new application.
- Contact information should be completed with the primary contact information for the provider.
- Select Continue or Finish Later.

Home > Provider Enrollment > Enrollment Request Information

Friday 11/04/2011 11:04 AM EST

Provider Enrollment: Request Information

Welcome
You are initiating a new Enrollment application. Below is the initial enrollment screen. Complete the fields on each screen and select the Continue button to move forward to each page. All mandatory data is required to "Finish Later". The contact person will potentially be contacted to answer any questions regarding the information provided in this enrollment application. Hospitals and Agencies should choose a Provider Enrollment Type of Facility. Health Plans should choose a Provider Enrollment Type of Atypical.

Request Information

Specialties

Provider Identification * Indicates a required field.

Addresses

Languages

Other Information

Disclosures

Agreement

Summary

Initial Enrollment Information

* Provider Enrollment Type [dropdown]

* Provider Type [dropdown] (marked with a red X)

* Requesting Enrollment Effective Date [11/04/2011]

Contact Information

* Contact Name [text box]

Contact Phone [text box] Ext [text box]

* Contact Email [text box]

* Confirm Email [text box]

Preferred Method of Communication [Email]

[Continue](#) [Finish Later](#) [Cancel](#)

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Enrollment Specialties

- This screen is prepopulated.
- If no specialty, the field will say Not Applicable or No Provider Specialty Designation
- Effective date will be original date.
- To expand, click the plus (+) sign.
(Images shown have been expanded)
- Taxonomy Code should be verified. Do not change the taxonomy code.
- To add a taxonomy, select the plus sign (+) to add. Click save after adding.
- Select continue or finish later to move to next screen.

Specialty	Taxonomy Code	Effective Date	End Date	Action
<input checked="" type="checkbox"/> Multidisciplinary Organization	282N00000X	04/01/1993	12/31/9999	
<p>Type Outpatient Facility</p> <p>*Specialty Multidisciplinary Organization</p> <p>*Effective Date 04/01/1993</p> <p>End Date 12/31/9999</p> <p>*Taxonomy Code 282N00000X</p> <p>Primary <input checked="" type="checkbox"/></p>				
<input checked="" type="checkbox"/> No Provider specialty designated.	NoTaxonomy	04/04/2014	05/05/2025	
<p>Type Independent Pharmacy</p> <p>*Specialty No Provider specialty designated.</p> <p>*Effective Date 04/04/2014</p> <p>End Date 05/05/2025</p> <p>*Taxonomy Code NoTaxonomy</p> <p>Primary <input checked="" type="checkbox"/></p> <p><input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/></p>				
<p><input type="button" value="+"/> Click to add specialty.</p>				

Provider Name

Provider Legal Name

The provider legal name and information is provided once for each enrollment. Ownership Information is required.

*Provider Legal Name

*Ownership

Business Name

- Corporation
- Government/nonprofit corporation
- Individual
- Legal services corporation
- Medical services corporation
- Partnership
- Trust/estate



You must enter the LEGAL name for your facility. Then select the type of ownership from the drop down. If another business name is used, enter in the Business Name field.

Note: The character “&” is not allowed in the name.

W-9

Form W-9
Rev. December 2011
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)
Ronald Green

Business name (disregarded entity name, if different from above)
Ronald Y. Drywall

Check appropriate box for federal tax classification:
 Individual sole proprietor C Corporation S Corporation Partnership Trust/estate
 Limited liability company. Enter the tax classification (C-Corporation, S-C Corporation, Partnership) Exempt payee
 Other (see instructions)

Address (number, street, and apt. or suite no.)
114 Flower Lane
City, state, and ZIP code
Oakdown, AL 36000

Requester's name and address (optional)
J Builders
123 Maple Avenue
Oakdown, AL 36000

Part 1 Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part 1 instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see how to get a TIN on page 3.
Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
1 2 3 - 4 5 6 7 8 9

Employer identification number
1 -

ALL providers must upload a new signed W-9 at the end of the revalidation process.

The business name entered on the W-9 must match the provider's legal name.

Provider Identification Numbers

Verify the Tax ID.
DO NOT change the tax effective date. This will cause an error in your application.
The NPI will be pre-populated.
Enter any of the other information below the NPI as applicable.
If License # is added, expiration date is required.

Provider Identification Numbers

The provider identification numbers listed below are additional identifiers for the enrolling providers. Not all fields are required.

*Tax ID *Tax ID Type EIN SSN

*Effective Date End Date *Fiscal End Date

*NPI

License # Expiration Date

Medicare #

DEA #

CLIA #

Supplemental NPI

Supplemental Taxonomy

Medicare Number /CLIA

*NPI	<input type="text"/>	
License #	<input type="text"/>	Expiration Date ⓘ <input type="text"/>
Medicare #	<input type="text"/>	
DEA #	<input type="text"/>	
CLIA #	<input type="text"/>	
Supplemental NPI	<input type="text"/>	
Supplemental Taxonomy	<input type="text"/>	

If also a Medicare provider, you must enter the Medicare number and upload a recent copy of your Medicare letter at the end of the application.

Hospitals – enter CLIA# and upload your certificate.

Addresses

Verify all addresses for the facility. If an address needs to be changed, expand that section.

To expand any section, click on the plus sign (+) on the left, or click the bottom plus sign to add another service address.

Provider Enrollment: Addresses

[Welcome](#) * Indicates a required field.
[Request Information](#) ☑ Indicates a primary record.
[Specialties](#)
[Provider Identification](#)
Addresses
[Languages](#)
[Banking Information](#)
[Other Information](#)
[Disclosures](#)
[Agreement](#)
[Summary](#)

Provider Addresses

The provider addresses identify each location where a provider renders services, as well as locations that are used for mail, billing, and payment. Multiple addresses can be added, regardless of the type selected. At least one Service Location and Phone Number is required. To look up your 4 digit zip code extension please go to <http://zip4.usps.com/zip4/welcome.jsp>. For the Location Code field, if you are an out of state provider, please check this [list](#) to determine if you are in a Bordering Community.

Click "+*" to view or update the details in a row. Click "-*" to collapse the row. Click "Remove" link to remove the entire row.

	Location Name	Type	Address	City	State	Action
☑		Pay To		NORTH PROVIDENCE	Rhode Island	Copy Remove
☑		Mail To		NORTH PROVIDENCE	Rhode Island	Copy Remove
☑	Updated Svc Loc Address	Service Location	☑ 1234 Main Street	NORTH PROVIDENCE	Rhode Island	Copy Remove
☑	Click to add address.					

[Continue](#) [Finish Later](#) [Cancel](#)

Languages

Provider Enrollment: Languages

Welcome
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Providers that have the ability to interpret multiple languages should select the appropriate ones below.
Click the **Remove** link to remove the row.

Language	Action
Click to collapse.	
*Language	
<input type="button" value="Add"/>	

Providers that have the ability to interpret multiple languages should select the appropriate languages from the list.
Select the **Add** button after each language.
When finished, select continue.

Banking Information

Bank and Bank Account Information

*ABA Routing Number

*Account Number

*Account Type

*EFT Start Date

EFT End Date

Enter your banking information. You must enter today's date as the EFT start date. If you save your application to complete later, you must change the date again, to the current date. Select the date from the calendar (see image at right)

*Account Type

*EFT Start Date

September, 2015

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

© 2015 Hewlett
Today: September 2, 2015

Other Information

Provider Enrollment: Other Information ?

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Summary

Additional information is provided for each enrollment, for group/facility and individual providers.

Certification Information

* Certification

* Effective Date End Date

Individual Providers

* Specialty Board

* Effective Date End Date

Degree

School

Year of Graduation

Individual Provider

Facility Provider

Additional information is provided for each enrollment, for group/facility and individual providers.

Certification Information

* Certification

* Effective Date End Date

Facility Providers

Number of Licensed Beds

Number of Swing Beds

Select the certification type or select "Not Applicable". If entering a certification, enter the effective start date. If "Not Applicable" enter today's date.

Disclosures

IMPORTANT

Disclosures must be completed all at once. If you save your revalidation application, all prior work will be saved **EXCEPT** disclosures.

These must be completed when you are ready to submit.

EXECUTIVE OFFICE OF
HEALTH & HUMAN
SERVICES
STATE OF RHODE ISLAND

Rhode Island Medicaid Disclosure Questions

Hewlett Packard
Enterprise

ALL PROVIDERS

1. Programs – Please check all other programs that you want to participate in, in addition to Medicaid:

- Behavioral Health, Developmental Disabilities, and Hospitals CNOM
- Community Medication Assistance Program (CMAP)
- Dept. of Corrections

Suspend Incomplete Application

Any disclosures or attachments that have been included will not be saved until you complete your enrollment. Are you sure you want to finish later and lose any disclosures or attachments?

Yes No

Disclosures

Answer Yes or No to each question.
If you answer Yes, answer any additional questions and enter an explanation. If the answer is Not Applicable, enter NA without a slash (/).

Remember, if you do not complete and confirm the application, the disclosure question responses will be lost.

EXECUTIVE OFFICE OF
HEALTH & HUMAN
SERVICES
STATE OF RHODE ISLAND

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ALL PROVIDERS
1. Programs – Please check all other programs that you want to participate in, in addition to
Medicaid:
 Behavioral Health, Developmental Disabilities, and Hospitals CNOM
 Community Medication Assistance Program (CMAP)
 Dept. of Corrections

EXECUTIVE OFFICE OF
HEALTH & HUMAN
SERVICES
STATE OF RHODE ISLAND

Disclosure Question #3

3. Are you currently enrolled with Medicare?

Yes- Please be sure you listed your Medicare number on the Provider Identification panel

No - Have you or will you enroll with Medicare? **Yes** **No**

If the answer to question #3 is Yes, you must upload a copy of the most recent Medicare letter at the end of the application process.

Disclosure Question #4

4. *Is there an Owner/Administrator, Agent of the Provider, Managing Employee or Officer for the Corporation?

Yes No

*a. Name:

*b. Title:

*c. Legal entity or home address:

*d. Social Security Number or Employer Identification Number

*e. Date of Birth 

Important:
Question 4 requires the owner/administrator's
name, title, and **home address**.

Also, the **Social Security number and date of birth** of the owner must be listed.

Disclosure Question #10

Question #10 asks if you have more than one individual to disclose for question 4, 5, 6, 7, and/or 9.

If the answer is yes, you **MUST** complete and upload the Additional Federally Required Disclosures form, found on the Agreement page, following the disclosures.

If controlled by a board of directors, information on all members must be completed.

Disclosure Question #12

12. List any outstanding balance owed to the RI Executive Office of Health and Human Services Medicaid Program by a previous provider.

If the answer is no outstanding balance, enter 0.
Do not enter decimals or dollar signs.

Out of State Providers

Out of State Providers MUST complete questions 15-18 of the Disclosures.

Item 18c. is the recipient's social security number.

OUT OF STATE PROVIDERS ONLY		
15.	Reason for Enrollment: <i>(Please check all that apply)</i>	
	<input type="checkbox"/> Anticipating or currently providing services	
	<input type="checkbox"/> Provided services	
	<input type="checkbox"/> Business expanding	
	<input type="checkbox"/> Other (please specify) _____	
16.	Services Provided: <i>(Check one)</i>	
	<input type="checkbox"/> Emergency	
	<input type="checkbox"/> Urgent	
	<input type="checkbox"/> Elective	
17.	Number of RI Medicaid recipients you treat or anticipate treating annually:	_____
18.	Is enrollment based on a contact with a specific recipient? Yes No	
	<i>(If yes, complete the following)</i>	
	a. Recipient Name: _____	
	b. Diagnosis code: _____	
	c. Recipient Medicaid Identification Number: _____	
	d. Date(s) of Service: _____	
	e. Is the reimbursement sought for:	
	<input type="checkbox"/> Medicaid Only	
	<input type="checkbox"/> Medicare Co-pay,	
	<input type="checkbox"/> Other Insurance Co-pay	
	f. Name of Other Insurance: _____	

Agreement Screen – Supporting Documents

The Agreement screen enables you to submit supporting documents as attachments to your application.

Use the browse button to find the file, and then upload to your application.

Documents can be loaded in the following formats:
.jpg or.pdf

Files larger than 2MB should be faxed to 401-784-3892.

Instructions

The terms of enrollment are stated below. You must accept these terms in order to submit the enrollment application. Failure to accept these terms means that no enrollment application is retained or submitted.

Access the summary of enrollment link to review all data that has been entered into the enrollment application. Changes can be made to the existing application by navigating back to the appropriate screen using the links in the table of contents. Once changes are made, the enrollment application can be reviewed again.

The enrollment application terms must be accepted in order to submit the application for approval.

Once the application is submitted and confirmed, a tracking number will be assigned and a cover sheet can be printed for submission with all hard copy materials to the enrollment office.

Supporting Documentation

The following actions need to be taken to complete the enrollment process. If you need to submit attachments, please follow the instructions in the Attachments panel below.

Submit as Attachment: [W-9](#)

Submit as Attachment: Additional Federally Required Disclosures [excel pdf](#) Please complete if you checked Yes to question 10 on the Disclosures page.

Submit as Attachment: License for out of state providers only

Submit as Attachment: Approval Letter from DCYF if you are applying as a Licensed Mental Health Counselor

Attachments

To add an attachment, browse and select the attachment, then select Add.

Click '+' to view or update the details of a row. Click '-' to collapse the row. Click the Remove link to remove the entire row.

Attachment	Action
<input type="checkbox"/> Click to collapse.	
*Upload File <input type="text"/>	<input type="button" value="Browse..."/>
<input type="button" value="Add"/>	

Signing your Application

Please note that the Acceptance checkbox in the Terms of Agreement section at the bottom of the page will remain disabled until the Provider Agreement and Addendum have been read.

Read and Print: [Provider Agreement](#)

Read and Print: [Provider Addendum I Glossary](#)

Read and Print: [Exclusion Letter](#)



You will be submitting the Provider Enrollment application electronically. By submitting this application, you acknowledge that you have read and agree to the policies of the Provider Agreement and Provider Addendum I Glossary for all Programs to which you are applying. Therefore, your signature indicates that you have legal authority to submit this application and understand that your electronic signature is binding to the same extent as your written signature.

***I accept** I understand that my electronic signature is equivalent to written signature. The electronic signature should be my legal name (first and last name).

***Your Signature**

Title

Agreement Date 09/02/2015

Please note that the Acceptance checkbox in the Terms of Agreement section at the bottom of the page will remain disabled until the Provider Agreement and Addendum have been read.

Read and Print: [Provider Agreement](#) ✓

Read and Print: [Provider Addendum I Glossary](#) ✓

Read and Print: [Exclusion Letter](#) ✓

You will be submitting the Provider Enrollment application electronically. By submitting this application, you acknowledge that you have read and agree to the policies of the Provider Agreement and Provider Addendum I Glossary for all Programs to which you are applying. Therefore, your signature indicates that you have legal authority to submit this application and understand that your electronic signature is binding to the same extent as your written signature.

***I accept** I understand that my electronic signature is equivalent to written signature. The electronic signature should be my legal name (first and last name).

***Your Signature**

Title

Agreement Date 09/02/2015

You are unable to sign your document until you open each of the document links in blue: Provider Agreement, Provider Addendum and Exclusion Letter. Once you open each, the "I accept" box can be checked and the signature section will open.

Provider Agreements

Read and Print: [Provider Agreement](#)

Read and Print: [Provider Addendum / Glossary](#)

Read and Print: [Exclusion Letter](#)

It is not necessary to sign and fax these documents. Signing the application electronically also signs these three documents.

Completing Application

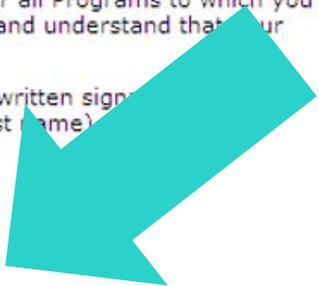
You will be submitting the Provider Enrollment application electronically. By submitting this application, you acknowledge that you have read and agree to the policies of the Provider Agreement and Provider Addendum I Glossary for all Programs to which you are applying. Therefore, your signature indicates that you have legal authority to submit this application and understand that your electronic signature is binding to the same extent as your written signature.

*I accept I understand that my electronic signature is equivalent to written signature and my electronic signature should be my legal name (first and last name)

*Your Signature

Title

Agreement Date 12/01/2011



After checking the “I Accept” box and entering your name and title, you have three choices:
Submit....Finish Later.....Cancel

- Submit – Brings you to your Summary Page. **You must confirm** the information on the Summary to complete revalidation process
- Finish Later – Saves the information **EXCLUDING** Disclosure information
- Cancel – Erases all entered information

Summary Page

Welcome
Request Information
Specialties
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Summary

Your summary page allows you to review all information.

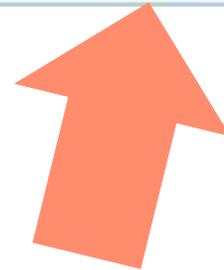
If changes are needed, you must return to the appropriate page, by clicking on the correct section in the table of contents on the left side of the screen.

Confirming Your Application



IMPORTANT:
Your revalidation application **WILL NOT** be submitted for processing until you click the confirm button.

Instructions for Summary Page
<p>If changes are required when viewing the Summary page, please select the appropriate link in the Table of Contents panel, navigate back to that page, and make changes. Note that if the Enrollment Type or Provider Type fields are modified on the Request Information page, that you will be required to navigate through the enrollment application wizard again and update all fields that are contingent upon these two fields.</p> <p>Once you have reviewed the contents of this application, select 'Confirm' to submit the enrollment for processing. Please print a copy of this summary for your records.</p>
<p>Print Preview Confirm Finish Later Cancel</p>



Tracking Information Page and Cover Sheet

Print Preview

Provider Enrollment: Tracking Information

Your enrollment application has been submitted.

Your enrollment application has been assigned the following tracking number:

Please retain the tracking number for your records. The tracking number will be used as the key for tracking the status of the application.

A confirmation email has also been sent to the following contact person's email, designated in the enrollment application:

If you are unable to scan and submit the documentation through the Enrollment Portal, you are required to print, sign and submit the cover sheet via mail or FAX, along with all appropriate supporting documentation.

The Print Preview and cover sheet display in a pop-up window. If your browser is set to block pop-up windows, you will need to allow pop-ups for this site.

To save or print the cover sheet for your records [click here](#).

Exit

After selecting Confirm, you will view your tracking number.
You are also able to print a cover sheet for your records,
or to attach to items you must mail or fax.

Printing the Cover Sheet

[Print](#)

Provider Enrollment: Cover Sheet

Date 2/21/2012
Tracking Number 37652-221-1458-915-3503

Hewlett Packard Enterprise

Att: Provider Enrollment
PO Box 2010
Warwick, RI 02887-2010

Enrollment form for the following provider:

Listed below is the additional information necessary (if applicable) to successfully complete your enrollment as a Rhode Island Medical Assistance provider. The information listed below must be sent in order to complete your Provider Enrollment Application. Please check mark the items below that will be included with this cover sheet.

- Federal W-9 Form, required
- Additional Federally Required Disclosures, if applicable
- Copy of DCYF Letter, if applicable
- Copy of Principal Counselor Certificate, if applicable
- Copy of Out of State License, if applicable
- Copy of BHDDH License, if applicable

All of the documents that are checked above must be mailed to HP Enterprise Services (address listed above) or faxed to (401) 784-3892 with this document as a coversheet.

[Print](#) [Close](#)

Use the Print button to print a copy of the Cover Sheet.
Select Close when completed.

Time Out!

For security purposes, your session will time out after 30 minutes. If it will take more than 30 minutes for you to complete, save your work, exit, and enter the process again.

Remember: Your disclosure question responses **WILL NOT** be saved, so you need to allow time to complete these in their entirety and submit, or your responses will be lost.



Questions?

Please contact our Customer Service Help Desk at

- (401) 784-8100 for local and long distance calls
- (800) 964-6211 for in-state toll calls.



Thank you



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Enterprise

