

Money Follows the Person Grant Project

Federal Title:	Transition Coordinator
State Title:	Social Worker II
Salary Range:	\$46,394 to \$53,977
Pay Grade:	24 A
EOHHS:	HCQF / OICSS
Funding Source:	10.069.2315124.02. (Federally Funded Grant Position)
Time Limited:	5 year life of Grant
Hours:	8:30 to 4:00 NS/Monday-Friday
Union	580
Location:	Hazard Building

General Statement of Duties:

Full-Time position solely dedicated to the MFP project. The Transition Coordinators (2) will have overall responsibility to transition MFP members from Nursing Facilities to qualified community residences and to oversee and monitor care and services for 365 days post discharge and then arrange transfer to appropriate LTC staff.

Specific Duties and functions:

- Work as part of team in MFP Program.
- Schedule appointments with persons in the MFP program. Complete social worker assessment and obtain medical documentation.
- Complete individual care plans and provide information pertaining to all programs provided by state Medicaid program.
- Case Manage MFP clients receiving home and community based services and supports including medically complex cases.
- Schedule transportation, assist with SNAP, heating assistance, Housing applications and Medicaid re-certifications.
- Collaborate with MFP staff and DHS staff to facilitate the transition of candidates, assist in development of budget estimates for all care and services in the community in collaboration with LTC and coordinate self-direction activities.
- Assist MFP Assessment nurses with all nursing home transition cases. Review LTC eligibility, interact with families, LTC staff, nursing home social workers, Connect Care Choice nurses, Health Plan case managers, mental health case workers, home health agencies, hospice, hospitals, local cap agencies, Alliance for Better LTC, domestic violence and DEA staff.
- Assist client and families for a seamless transition back into the community.
- Attend nursing home discharge meetings and ascertain community resources.
- Provide information for emergency food, housing, furniture and clothing, identify need for and assist with ordering durable medical equipment.

- Assist persons with finding appropriate qualified housing, minor home modifications and community transition services.
- Requires Statewide travel
- Oversight and monitoring on weekly/ monthly / quarterly basis dependent on complexity of individual
- Receive monthly reporting from community based Home Health Agencies on complex members
- Other duties as assigned

Education / Experience / Special Requirements

Education: Bachelor's Degree from an accredited institution of higher education in sociology, or psychology, social work or child development or closely related field.

Experience: The Transition Coordinator will have at a minimum, two years experience in the field of family and children services. Special requirement: maintain a valid driver's license. Or, any combination of education or experience that shall be substantially equivalent to the above education and experience.