



RI Executive Office of Health and Human Services
3 West Road, Virks Building, Cranston, RI 02920

TO: Nursing Home Administrators

FROM: Lawrence A. Ross,
Assistant Director, Financial & Contract Management

DATE: January 31, 2018

SUBJECT: 2017 BM-64 Cost Report Submission and Filing Time Extension

This notice shall serve as official written authorization that the filing deadline for the 2017 BM-64 Cost Reports is extended, from March 30, 2018, to April 30, 2018 for all facilities.

Facilities do not need to file a written request for an extension, unless unique circumstances are expected to result in the Cost Report being submitted after April 30, 2018.

To the extent possible, please email PDF copies of the documents electronically to arthur.abraham@ohhs.ri.gov via the State's secure email system. This system can be accessed through either of the following two links.

<https://securemail.ri.gov/encrypt>

<https://securemail.ri.gov/securereader/init.jsf?brand=6c656971>

In addition to being included in the electronic copy of the cost report, original signed copy of the signature must also be mailed or delivered to the following address.

Executive Office of Health and Human Services
Rate Setting Unit [Attn: Arthur Abraham]
Virks Building [Rm. 432]
3 West Road, Cranston, RI 02920

Should you have any questions, please do not hesitate to contact me at 462-6025 or via email at lawrence.ross@ohhs.ri.gov.

