EXECUTIVE OFFICE OF HEALTH & HUMAN SERVICES
STATE OF RHODE ISLAND

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OFFICE OF PROGRAM INTEGRITY | LOCAL EDUCATION AGENCY REVIEW PROGRAM

Summary of 2017 Local Education Agency (LEA) Medicaid Technical Review

In 2018 the Executive Office of Health and Human Services, Office of Program Integrity scheduled and performed technical reviews for twenty-seven (27) Local Education Agencies (LEA's) seeking Medicaid reimbursement for Medicaid direct services and Administrative claims submitted during calendar year 2017.
Below is a summary of the reviews that had findings requiring attention, per category, which required a Medicaid Action Plan. The submission and adherence to the Medicaid Action Plan will support compliance with the guidelines outlined in ***The Medicaid Direct Service Guidebook for LEA's*** and ***The Medicaid School Based Administrative Claiming Guide.***
It is recommended that school districts and charter schools review this document with all Medicaid related staff.

MEDICAID DIRECT SERVICES

1. Parental Consent – *6/27 districts/charters were missing Parental Consent for the service provision date.* LEA's should have policies and procedures in place to have the Parental Consent signed prior to services being rendered. In adherence with any requirements of RIDE in conjunction with requirements issued by the Office of Special Education and Programs (OSEP) Parental Consent must be obtained before Federal funding (Medicaid) can be accessed .

2. Individual Education Programs (IEP's) - *4/27 LEA's had at least one IEP that did not satisfy the guidelines set forth in the Medicaid Direct Services Guidebook for Local Education Agencies September 2014.* LEA's practice for obtaining an Individualized Education Program and documenting services within the student's Individualized Education Program should be consistent with the requirements described in the Medicaid Direct Services Guidebook for Local Education Agencies; September 2014.

3. Progress Notes – *2/27 districts/charters were missing Progress Notes.* LEA's policies and procedures for documenting progress notes should be consistent with the requirements described in Medicaid Direct Services Guidebook for Local Education Agencies; September 2014.

4. Provider Licenses/Certification - *1/27 LEA's did not provide accurate documentation of staff certifications/licenses.* LEA's should obtain provider credentials prior to the onset of services and should be consistent with the requirements described in the Medicaid Direct Services Guidebook for Local Education Agencies, September 2014.

5. Attendance – *4/27 LEA's could not produce accurate attendance records.* LEA's should maintain attendance records for at least ten (10) years from the service date. LEA's should also perform at least annual quality assurance checks to ensure that services rendered have the required attendance records to support the claim as described in the Medicaid Direct Services Guidebook for Local Education Agencies; September 2014.

6. Diagnosis – *1/27 LEA's did not satisfy requirements for a documented diagnosis for the student.* LEA's practice should reflect the policies and procedures for documenting a student's diagnosis in the Medicaid Direct Services Guidebook for Local Education Agencies, September 2014

7. Billing – *4/27 LEA's submitted claims containing inaccurate units of services billed.*

8. Individual Health Plan (IHP's) - *0/27 LEA's had missing or inaccurate Individual Health Plans.*

9. Personal Care Logs - *2/27 LEA's did not provide accurate documentation*

10. Recoupment of Funds - *Funds were recouped from 8/27 LEA's for significant non-compliance or inaccurate billing.*

http://www.eohhs.ri.gov/ProvidersPartners/GeneralInformation/ProviderDirectories/LocalEducationAgency.aspx