

**Katie Beckett Unit**  
**Center for Child and Family Health**  
**Executive Office of Health & Human Services**  
**Hazard Building (Bldg 074) – 74 West Road, Ground Level**  
**Cranston, R.I. 02920**

**INSTRUCTIONS FOR COMPLETION OF**  
**RI DEPARTMENT OF HUMAN SERVICES FORM EOHHS-25M**  
**AUTHORIZATION FOR DISCLOSURE/USE OF HEALTH INFORMATION**

Three (3) copies of the form EOHHS-25M, Authorization for Disclosure/Use of Health Information, have been enclosed. Please keep and use these forms to request clinical information from the applicant child's providers.

You may use these forms whenever the applicant child's provider (examples: hospital; doctor; psychologist; therapist; social worker; physical, occupational, speech/language therapist; audiologist) requires you to sign a release for the child's records.

Other providers, such as Early Intervention and School Special Education, may also require a signed release to send evaluations and treatment plan summaries to the Katie Beckett Unit.

Please send any of the following current clinical information that you have with the Katie Beckett application:

- Pediatrician or Clinic/Specialty Evaluations and Treatment Recommendations
- Hospital Discharge Summary(ies)
- PT, OT, Speech/Language Evaluation(s) (may be available from Early Intervention or School)
- Neuro-Psychological or Developmental Evaluation(s)
- Education Evaluation (from School)
- Psychological Evaluation with IQ (may be available from School)
- Psychiatric Evaluation
- Visiting Nurse or Private Duty Nursing Care Plan
- Individualized Family Service Plan (IFSP) from Early Intervention) or Individualized Education Plan (IEP) from School)
- CEDARR Family Center Service Plan
- Other clinical information

If more clinical information is necessary, the Katie Beckett Unit will send a request for additional information.

If you have any questions, please contact the social case worker assigned to your child's application:

*If your child's last name begins with A-M, please call Caridad Ramos at 401-462-0760*

*If your child's last name begins with N-Z, please call Ann Murphy at 401-462-0754*

Clinical information can be faxed to the Katie Beckett Unit at 401-462-6353.